

Plowshares Peace and Justice Center Volunteer Application

Name: _____ Birthdate: _____

Phone: _____ Email: _____

Address: _____

Emergency Contact: _____

Relationship: _____ Phone: _____

Insurance, if any (highly recommended): _____

Current Occupation: _____

Education/Professional skills: _____

Hobbies/Interests: _____

Previous Volunteer Experience: _____

Please state briefly why you are interested in volunteering at Plowshares:

Any medical conditions or limitations we should know about?

Personal Reference: Name(s): _____ Phone: _____

What type of work would you like to volunteer to do? (Check all that apply):

- | | | |
|----------------------------------|---|--|
| <input type="checkbox"/> Cooking | <input type="checkbox"/> Fundraising/Special Events | <input type="checkbox"/> Office/Computer |
| <input type="checkbox"/> Serving | <input type="checkbox"/> Van Driving/Food Pickup | <input type="checkbox"/> Holidays |
| <input type="checkbox"/> Cleanup | <input type="checkbox"/> Monthly Newsletter Folding | <input type="checkbox"/> Other: _____ |

When are you available? (please indicate times)

Mon:	_____	Thur:	_____
Tues:	_____	Fri:	_____
Wed:	_____	Other:	_____

Signature: _____ Date: _____

Plowshares Peace and Justice Center

Volunteer Agreement

Thank you for offering to volunteer at Plowshares! This agreement is to assure you of our deep appreciation for your services, and to indicate our commitment to do our best to make your volunteer experience here a productive and rewarding one.

Agency: Plowshares Community Dining Room agrees to accept the services of the volunteer named below, and commits to:

1. provide adequate information, training, and assistance for the volunteer to be able to meet the responsibilities of his or her position;
2. provide diligent supervision to the volunteer and feedback on his/her performance;
3. respect the skills, dignity and individual needs of the volunteer, and to do our best to adjust to these individual requirements; and
4. be receptive to any comments from the volunteer regarding ways in which we might mutually better accomplish our respective tasks.

Volunteer: I agree to serve as a volunteer and commit to:

1. perform my volunteer duties to the best of my ability;
2. adhere to agency rules and procedures, including confidentiality regarding donor and client identity and information; and
3. meet time and duty commitments, or provide adequate notice so that alternate arrangements can be made.

Volunteer

Staff Representative

PRINT NAME

PRINT NAME

Date

Date

This agreement may be cancelled at any time at the discretion of either of the parties.